

**SCOTT COUNTY LIBRARY SYSTEM MINUTES**  
**MONDAY, AUGUST 23, 2021**  
**NOON**

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg-Shaefer called the August 23, 2021, meeting of the Scott County Library Board of Trustees at noon.

Board of Trustees present: Kristal Koberg-Schaefer (electronically), Kevin Cahill, Kim Hildebrand, Dan True, Nathan Billany, Angie Ehlers, and Director Tricia Kane.

**Approval of Agenda:** The agenda was reviewed and approved by Nathan Billany; seconded by Kevin Cahill. Motion carried.

**Approval of the Minutes:** Angie Ehlers moved to approve the minutes; seconded Dan True. Motion carried.

**Approval of Bills and Receipts:** The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 7/16/21 – 8/16/21 were reviewed and discussed. This is the beginning of our new fiscal year, so annual renewals are reflected in this batch of bills. Kevin Cahill moved to approve the bills and receipts; seconded by Kim Hildebrand. Motion carried.

**Review of the Circulation and Budget:** Circulation and budget were reviewed.

**Board Education:** none

**Director's Report:**

- The State Library of Iowa is providing access to a new online resource for homework help called Brainfuse Help Now! This is available to our patrons from our website. The State Library is paying for this service for the first year, and will be at a cost next year should we decide to renew.
- Cathy Zimmerman is back so the bookmobile is back out on the roads. She has contacted area schools to establish a fall schedule.
- We have received a grant for Scott County Community Memory Project – it has been accepted to participate in Community Webs, the Internet Archive's Community History Project. This project has been entirely funded through grants.
- We have recently had five new hires, and are currently advertising for a branch associate that will be based on the bookmobile and a branch substitute.

**Old Business:**

- Director's Evaluation – Kristal compiled the results and we all agree Tricia is doing an excellent job running our library system.

**New Business:**

- Discussion was held on adding two new positions within our library system. One of the positions proposed would be a Public Services Associate – part time, 28 hours/week, to assist with marketing and clerical duties that are currently being handled by Tricia and other librarians. Kevin Cahill moved to create a Public Services Associate position; seconded by Nathan Billany. Motion carried. The second position would be a Youth Services Coordinator. Kevin Cahill moved to approve adding a Youth Services Coordinator position; seconded by Dan True. Motion carried. Neither position will increase our budget.
- Princeton Hours – We have had difficulty filling the part time position in Princeton, and our primary employee will be going on a 4-8 week medical leave soon. Discussion was held on temporarily cutting back hours at the Princeton branch due to the fear that the hours will not be able to be covered. Nathan Billany moved to temporarily reduce the hours at Princeton from 31 hours to 23 hours beginning September 1 with a re-evaluation upon the primary branch associate's return. Seconded by Angie Ehlers. Motion carried.

Our next meeting will be Monday, September 27, 2021 at noon, at the Scott County Library Eldridge branch.

Dan True moved to adjourn the meeting; seconded by Angie Ehlers. Motion carried.

Respectfully Submitted,  
Angie Ehlers